

Government of the People's Republic of Bangladesh
Bangladesh Secretariat
Ministry of Education
Secondary and Higher Education Division
Private University (Sec:1)
www.shed.gov.bd

No: SIM/SHA:17/10M-3/2008-42

Date : 25 Feb 2021

To : Dr. Sandeep Ananthanarayanan
CEO, Eduko Bangladesh Limited
(STS Group)

Sub : Provisional Permission for Establishing and Operating of
Monash College (Australia) Study Center, Bangladesh.

With reference to above subject matter, hereby provisional permission is given for establishing and operating of Monash College (Australia) Study Center, Bangladesh subject to compliance of following terms under clause 3(2) and 39 of **"Private University Act, 2010"** and **clause - 7 of "Foreign University, its branches or study centres operating Rule 2014"**:

Terms and conditions:

- 1.1 **Proposed study center will follow all rules and regulations of "Private University Act, 2010" and "Foreign university, its branches or study centres operating Rule 2014";**
- 1.2 For establishing and operating Branch Campus or Study Center, minimum 25,000 (Twenty five thousands) square feet of floor area in owned or rented building and adequate number of classrooms to accommodate all the students have to be arranged.
- 1.3 For establishing and operating Study Center, minimum 10,000 (Ten thousands) square feet of floor area in owned or rented building and adequate number of classrooms to accommodate all the students have to be arranged.
- 1.4 As per sub-clause (6) of clause 6 of the Act, specific number of full time teachers has to be appointed for each department, program and courses:

However, considering the nature of department, program and course, if required part-time teachers may be appointed;

But the number of part-time teachers cannot be more than one-third of total number of teachers;

- 1.5 In case of Branch Campus, office rooms to be arranged for each teachers including all Head of Department.
- 1.6 Minimum 1,500 (Fifteen Hundred) square feet library (comprising of minimum 2,000 books) and adequate number of laboratory considering the number of students are to be arranged.
- 1.7 A plan regarding academic activities of the Foreign University, approved by the commission, to be undertaken.
- 1.8 Certified Information regarding expense already incurred or planned to be incurred for development of infrastructure and other logistic facilities and break down of participation of Foreign University or Investor or Local Representative as well as proportion of local and foreign currency;
- 1.9 Information on sharing of revenue among Entrepreneur, Local Representative and Foreign University earned from Student Admission Fee, Tuition Fee, Number of Credit, Semester Activity Fee and other fees;
- 1.10 Surplus fund and assets has to be divided proportionately among the Entrepreneur, Local Representative and Foreign University;
- 1.11 A Board of Trustee to be developed comprising of 3 (three) member selected by the Commission;
- 1.12 Adequate number of classrooms, library, laboratory, auditorium, seminar room, office room, separate common room for students and adequate seating space for all and necessary facilities to be arranged.
- 1.13 If Computer Science, Engineering is included in the curriculum, then a laboratory to be arranged comprising computers and related equipments [one computer for each 5 (five) number of students] and free internet facility or internet facility with a nominal fee to be provided;
- 1.14 Copies of Appointment letters and agreement signed between appointed teachers or officers or staff and appointment authority;

- 1.15 A booklet has to be published comprising information on eligibility for admission, admission fee, tuition fee, activity fee, moderation fee, total fee for the program or course; the information has to be included in the website also;
- 1.16 Documents which reflects that permission been taken as per Company Act, 1994 from the Registrar of Joint Stock Companies, and Documents reflecting that Income Tax and VAT is cleared;
- 2.0 Bangladesh University Grant Commission will ensure that all the above terms and conditions are properly complied and as per clause – 8 of “Foreign university, its branches or study centres operating Rule 2014” will submit a report to the government.

(Signed)
Shamima Begum
Deputy Secretary (Pri. Uni-1)
Phone: 9549176

Copy for kind information:

1. Chief Secretary, Prime Minister’s Office, Old Parliament Bldg, Tejgaon, Dhaka
2. Secretary, Personnel Dept., Office of the President, Bangbhaban, Dhaka
3. Chairman, Bangladesh University Grant Commission, Agargaon, Dhaka
4. Chairman, Bangladesh Accreditation Council
5. Personal Secretary to the Honorable Education Minister
6. Personal Secretary to the Honorable Deputy Minister of Education
7. Personal Secretary to the Secretary, Secondary and Higher Education Division, Ministry of Education
8. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education (for uploading in website)
9. Personal Officer of Additional Secretary (University), Secondary and Higher Education Division, Ministry of Education